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KENTUCKY BOARD OF NURSING

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Andy Beshear
Governor

BOARD MEETING MINUTES

October 23, 2025

MEMBERS PRESENT:

Audria Denker, RN
Arthur Ryan, RN
Jennifer Harpe-Bates, APRN
Karen Sherfey, LPN
Amber Powell, RN
Miriam Haas, RN

MEMBERS – VIDEO/AUDIO PHONE CONFERENCE:

Ashley Adkins, Citizen-at-Large
Jana Bailey, APRN
Jennifer Harpe-Bates, APRN
Darlena Jones, RN
Hope Jones, RN
Alisha Clemons, APRN
Hope Jones, RN
Anne Veno, RN
Monica Kennison, RN

MEMBERS ABSENT:

Susan Ellis, RN
Sara Ferguson, APRN
Ruth Martin, RN

STAFF PRESENT:

Kelly Jenkins, Executive Director, KBN
Jeff Prather, General Counsel, KBN
Joe Lally, Deputy Executive Director, KBN
Erica Klimchak, Administrative Assistant, KBN
Kelsea Williams, Legal Secretary, KBN

Melissa Haddaway, Compliance Branch Manager, KBN
Matt Griffin, IM Supervisor, KBN
Denise Vititoe, Investigation Branch Manager
Morgan Ransdell, Hearing Officer, KBN
Andre Stuckey, Human Resources Administrator, KBN

**GUESTS AND STAFF –VIDEO/AUDIO
PHONE CONFERENCE:**

Tina Hostuttler, Practice Branch Manager, KBN
Connie Lamb
Joy Pennington, Executive Nurse Academic Officer, KBN
Robin Boughey
JD Fleming, Legal Services Supervisor, KBN
Emiley Button
Amy Wheeler, Staff Attorney, KBN
Chanda Smock, RN Investigator, KBN
Jessi Gibson, RN Investigator, KBN
Ariel Weddle
Renee Shelburne
Sheila Melander
Denise Smith
Angie McDonald
Lisa Jones
Bruce Kepley
Gabby Flowers
Michelle Malicote

CALL TO ORDER

Audria Denker, President, called the October 23, 2025 meeting of the Kentucky Board of Nursing to order at 10:04 am in person and by videoconference via Zoom software application.

SWEARING IN OF NEW BOARD MEMBER

Arthur Ryan was sworn in by General Counsel, Jeff Prather, as an RN Board member. Mr. Ryan fills the vacancy created by Missy Bentley's term expiration.

ROLL CALL/DECLARATION OF QUORUM

Erica Klimchak, Administrative Assistant, called roll. Dr. Denker declared a quorum.

ADOPTION OF AGENDA

A flexible agenda was adopted.

APPROVAL OF MINUTES

The minutes from the August 21, 2025 Regular Board meeting was presented. Upon a motion made by Karen Sherfey, and seconded by Miriam Haas, the August 21, 2025 meeting minutes were approved as written. No one voted in opposition or abstained from voting.

PRESIDENT'S REPORT

Audria Denker, Board President, recognized and thanked Andre Stuckey, Human Resources Administrator, for planning the strategic retreat. She also thanked board members and staff for being so engaged at this year's retreat.

FINANCIAL OFFICER'S REPORT

Anna Adams, Administrative Services Supervisor, presented the Financial Officer's Report. Upon a motion made by Amber Powell, and seconded by Miriam Haas, the Financial Officer's Report was approved as written. No one voted in opposition or abstained from voting.

EXECUTIVE DIRECTOR'S REPORT

Kelly Jenkins, Executive Director, presented the Executive Director's report and included information on the following:

- Operations
 - i. 2026-2028 budget
 - ii. PON annual reports
 - iii. KBN 2025 annual report
 - iv. 2026 National Forum of State Nursing Workforce Centers nursing roundtable
- KBN outreach
- Personnel professional development
- Training for Board Members

Upon a motion made by Miriam Haas, and seconded by Monica Kennison, the Executive Director's Report was accepted as written. No one voted in opposition or abstained from voting.

Approval of 2026 KBN Meeting Calendar

The 2026 KBN Meeting Calendar was presented. Upon a motion made by Karen Sherfey, and seconded by Arthur Ryan, the meeting calendar was approved as written. No one voted in opposition or abstained from voting.

GENERAL COUNSEL'S REPORT

Jeff Prather, General Counsel, presented the General Counsel's Report. Upon a motion made by Amber Powell, and seconded by Miriam Haas, the report was approved as written. No one voted in opposition or abstained from voting.

CREDENTIALS REVIEW PANEL

The reports of the Credentials Review Panel meeting held August 21, 2025 and September 18, 2025 were presented. The Board reviewed and approved by acclamation the reports as written. No one voted in opposition or abstained from voting.

EDUCATION COMMITTEE

Note: Hope Jones served as proxy for the Committee Chair in Dr. Ruth Martin's absence.

September 18, 2025

The September 18, 2025 Education Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Education committee objectives 2025-2026

- It was the recommendation of the committee that:
The 2025-2026 Education Committee objectives be approved as submitted.

Upon a motion made by Hope Jones, and seconded by Monica Kennison, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Education committee scope and functions 2025-2026

- It was the recommendation of the committee that:
The 2025-2026 Education Committee scope and functions be approved as submitted.

Upon a motion made by Hope Jones, and seconded by Miriam Haas, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Beckfield College, PN, ASN, & BSN – Florence site visit report

- It was the recommendation of the committee that:
Approve the requirements to be met as stated in the site visit report with bi-annual progress reports providing evidence to those requirements, beginning April 30, 2025, and Beckfield PN, ASN and BSN Programs, remain an approved school of nursing.

Upon a motion made by Hope Jones, and seconded by Arthur Ryan, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Big Sandy CTC ASN request for extension to full accreditation deadline

- It was the recommendation of the committee that:
The Big Sandy C & TC ASN Request for Extension to Full Accreditation Deadline be approved as submitted.

Upon a motion made by Hope Jones, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition, and one person abstained from voting.

Bluegrass CTC ASN recommendation on initial status

- It was the recommendation of the committee that:
Bluegrass CTC be moved from initial to approved status.

Upon a motion made by Hope Jones, and seconded by Miriam Haas, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Northern Kentucky University Request for Extension of Interim Program Administrator

- It was the recommendation of the committee that:
The Northern Kentucky University, BSN – Highland Heights Request for Extension for Interim Program Administrator be approved as submitted.

Upon a motion made by Hope Jones, and seconded by Arthur Ryan, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Sullivan University, ASN – Lexington notification of change of curriculum

- It was the recommendation of the committee that:
The Sullivan University, ASN – Lexington Notification of Change of Curriculum be approved as written.

Upon a motion made by Hope Jones, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Sullivan University, ASN – Louisville notification of change of curriculum

- It was the recommendation of the committee that:
The Sullivan University, ASN – Louisville Notification of Change of Curriculum be approved as written.

Upon a motion made by Hope Jones, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

PRACTICE COMMITTEE

September 19, 2025

The September 19, 2025 Practice Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Practice committee scope and functions

- It was the recommendation of the committee that:
The 2025-2026 Practice Committee scope and functions be approved as submitted.

Upon a motion made by Amber Powell, and seconded by Alisha Clemons, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Practice committee objectives

- It was the recommendation of the committee that:
The 2025-2026 Practice Committee objectives be approved as submitted.

Upon a motion made by Amber Powell, and seconded by Miriam Haas, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Advisory Opinion Statements

AOS #16 Roles of Nurses in the Administration of Medication via Various Routes

- It was the recommendation of the committee that:
Advisory Opinion Statement AOS #16 Roles of Nurses in the Administration of Medication via Various Routes, be approved by the Board, as submitted.

Upon a motion made by Amber Powell, and seconded by Alisha Clemons, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS #32 The Role of Nurses in Procedural Sedation, Analgesia and Airway Management in Various Settings

- It was the recommendation of the committee that:
AOS #32 The Role of Nurses in Procedural Sedation, Regional Anesthesia and Analgesia, and Airway Management in Various Settings, be approved by the Board, with specified revisions.

Upon a motion made by Amber Powell, and seconded by Anne Veno, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS #27 Components of Licensed Practical Nursing Practice

- It was the recommendation of the committee that:
Advisory Opinion Statement AOS #27 Components of Licensed Practical Nursing Practice, be approved by the Board, as submitted

Upon a motion made by Amber Powell, and seconded by Arthur Ryan, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

RN/LPN Comparison Chart

- It was the recommendation of the committee that:
RN/LPN Comparison Chart, be approved by the Board, with specified revisions.

Upon a motion made by Amber Powell, and seconded by Arthur Ryan, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS #30 Roles of Nurses in School Nursing Practice

- It was the recommendation of the committee that:
Advisory Opinion Statement AOS #30 Roles of Nurses in School Nursing Practice, be approved by the Board, with specified revisions.

Further, Committee Members requested a workgroup be established to review this opinion with stakeholders when it is up for revision again.

Upon a motion made by Amber Powell, and seconded by Miriam Haas, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

201 KAR 20:490 Licensed practical nurse infusion therapy scope of practice

- It was the recommendation of the committee that:
Proposed amendments to 201 KAR 20:490 Licensed practical nurse infusion therapy scope of practice, be approved and promulgated by the Board, as submitted.

Upon a motion made by Amber Powell, and seconded by Karen Sherfey the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

CONSUMER PROTECTION COMMITTEE

The report of the Consumer Protection Committee meeting held September 18, 2025 was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

GOVERNANCE COMMITTEE

The September 18, 2025 Governance Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

201 KAR 20:476 Dialysis Technician credentialing requirements for initial credentialing, renewal, and reinstatement

- It was the recommendation of the committee that:
Proposed revisions to 201 KAR 20:476 Dialysis Technician credentialing requirements for initial credentialing, renewal, and reinstatement, be approved and promulgated by the Board, as submitted.

Upon a motion made by Anne Veno, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

CLOSED SESSION

Kelly Jenkins read the following language before the meeting was moved to closed session:

No matters may be discussed during a closed session other than those within the scope of the topic announced prior to convening the closed session.

No final action may be taken while in closed session. After the public meeting reconvenes, final action may be taken, but final action is not required.

Upon returning to public session, any final action regarding matters discussed in closed session should be moved and voted upon.

Pursuant to KRS 61.810(1)(j), the purpose of the closed session is for “QUASI-JUDICIAL DELIBERATIONS”

Definition: Deliberations of judicial or quasi-judicial bodies regarding individual adjudications or appointments, at which neither the person involved, his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment.

Pursuant to KRS 61.810(1)(f), the purpose of the closed session is to discuss “PERSONNEL ACTIONS”

Definition: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

The meeting was moved to closed session at 10:58 am to discuss Recommended Orders and personnel actions. The meeting was reconvened in open session at 11:18 am.

ACTION ON LICENSES

The President called for action on Recommended Orders.

AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WITH NO EXCEPTIONS FILED WERE ADOPTED:

Decision Number	Name	License Number
008-10-25	Southard, Ariana	LPN License No. 2044603

A motion to accept the orders regarding the above list of licensees was made by Amber Powell, and seconded by Miriam Haas. The motion carried with no one voting in opposition or abstaining from the vote.

HUMAN RESOURCES

The following items was provided for information only in closed session:

- Personnel affirmations

INFORMATION/ANNOUNCEMENTS

OTHER

The following items were provided for information only:

- KBN organizational chart, updated October 2025

ADJOURNMENT

Upon a motion made by Amber Powell, and seconded by Karen Sherfey, the meeting was adjourned at 11:00 am.

ATTEST

APPROVED:

Audria Denker, DNP, RN, FAAN

President

12/18/2025

Date

/emk/ 1025